



Established 1894

Angmering Parish Council

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MINUTES OF THE MEETING OF THE COMMUNITY, LEISURE, ENVIRONMENT AND WELLBEING COMMITTEE HELD AT ANGMERING LIBRARY ON WEDNESDAY 28 JUNE 2017

Present: Councillors Mike Hill-Smith; Bill Evans; Mike Jones; Norma Harris; Nikki Hamilton-Street; Paul Bicknell; David Marsh; John Oldfield

In attendance: Cllr Peter Thompson; Claire Fullman, Committee Clerk

17/001 ELECTION OF CHAIRMAN

On a proposal by Cllr. Harris, seconded by Cllr. Jones and agreed by all, Nikki Hamilton-Street was elected as Chairman of the committee for the coming year.

17/002 ELECTION OF VICE CHAIRMAN

On a proposal by Cllr. Jones, seconded by Cllr. Hill-Smith and agreed by all, David Marsh was elected Vice Chairman of the committee for the coming year.

17/003 APOLOGIES FOR ABSENCE

Apologies had been received from Councillors Roger Phelon and Susan Francis.

17/004 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS IN ITEMS ON THE AGENDA

There were no declarations made.

17/005 APPROVAL OF MINUTES

The Minutes of the Committee's meeting held on Wednesday 26 April 2017 were agreed as a correct record of the proceedings and were signed by the Chairman

17/006 THE COMMITTEE CLERK'S REPORT ON ANY MATTERS NOT INCLUDED ON THIS AGENDA

6.1 The Action List was received with the following comments:

Minute No 16/019d – Tree planting on the A259 cycleway – confirm funding arrangements with WSCC – Leave until September 2017 and enquire with WSCC if there will be any work done on the marestail the following Spring. **CF**

6.2 The Committee informed all of Cllr. Harris request to have volunteers to weed the Community Centre Car Park bed. Cllr. Bicknell suggested the payback scheme, Cllr. Hamilton-Street said it would take too long to organise and the weeds would have already reseeded. It was agreed for the office to contact HM Prison Ford to see if they would be able to take the task on. If there wasn't anything forthcoming the office to contact Cllrs. Jones and Evans to let them know. **CF**

It was also requested for the groundstaff to remove the logs and wood that was stacked up at the corner of Station Road as there has now been a new fence erected. **CF**

Cllr. Evans requested that an up to date Councillor contact list was distributed to all councillors. **CF**

- 17/007 PUBLIC CONSULTATION**
There were no members of public present who wanted to consult members of the committee
- 17/008 QUESTIONS ARISING FROM THE ALREADY CIRCULATED MINUTES OF THE SUB-COMMITTEE**
1. Community Facilities Sub-committee – There were no questions asked.
 2. Resilience Sub-committee – There were no questions asked. Cllr. Jones stated that the Resilience Training received on 24 June 2017 was a worthwhile exercise. Cllr. Hamilton-Street added that other training opportunities provided by the RET team at WSCC were being looked into.
- CF**
- 17/009 HEALTH AND WELLBEING REPORT**
The Committee Clerk went through the report that was written and included as supporting paperwork, in response to the Health and Wellbeing Report that was commissioned by West Sussex Association of Local Councils. In connection with the wellbeing hubs and Arun Wellbeing, Cllr. Marsh said that for the Wellbeing MOT's, Arun Wellbeing can conduct home visits and that Wellbeing MOT's could be held as a session in the Village Hall. Cllr. Bicknell added that the meeting room at the Library would also be a good venue.
- CF**
- As conversations need to be had with Angmering Medical Centre, Cllr. Hamilton-Street suggested having a Task & Finish Group or for Health and Wellbeing to be an ongoing agenda item on the Community, Leisure, Environment and Wellbeing Committee and to invite Arun Wellbeing to the next meeting on 30 August 2017 to give a presentation on how the Parish Council can help them. Cllr. Hamilton-Street added that a Wellbeing Market place could be considered after this presentation. It was agreed to have Health and Wellbeing as an ongoing agenda item.
- CF**
- 17/010 ASSET RENEWAL MANAGEMENT**
The report submitted by the Clerk to the Council was taken as read. Cllr. Bicknell requested a complete list of assets that were all numbered. Cllr. Thompson who was present at the meeting and had completed significant work on the topic assisted members of the committee with understanding the year on year financial plan. Cllr Evans said that the committee need to have a more overall understanding and requested a presentation from the Clerk to the Council to clarify.
- CF**
- Cllr. Hamilton-Street suggested that the current spreadsheet needed to be translated into a business plan and it was agreed for Cllr Hamilton-Street and the Committee Clerk to work together to create and format the current spreadsheet into a more readable and user friendly format.
- NHS/
CF**
- 17/011 ANGMERING TWINNING ASSOCIATION PLANTER**
The report submitted as supporting paperwork was taken as read. It was proposed by Cllr. Bicknell, seconded by Cllr. Jones and with Cllr. Evans abstaining, agreed by all to adopt, own and maintain the planter and have it added to the existing maintenance contract.
- Cllr. Bicknell suggested a policy for donators of items such as memorial benches to maintain the item for a number of years so the Parish Council know the situation for every donated item.
- CF**
- 17/012 RFID FRAUD (Wireless Identity Fraud), 3D PRINTER AND FLIGHT SIMULATOR**
Cllr. Hill-Smith gave an overview of the items to all members present stating that it would be a way to raise funds for the Community fund for grants. The Committee Clerk informed all that there may be a potential VAT implication with receiving money and that as a Parish Council we should not be fundraising as the council tax collected can not be avoided and that the Parish Council are not traders.
- Discussion were had between members with suggestions of the office contacting the school and making enquiries. Cllr. Hamilton-Street asked members where these items fit in with the Committee with regards to using the office resources. Cllr. Marsh mentioned that the Community Land Trust may consider.

Cllr. Hamilton-Street said that these were all great ideas however they could not be taken forward by the Parish Council due to potential financial implications. It was suggested that Cllr Hill-Smith contact Cllr. Steven Mountain in connection with the flight simulator and the Air Cadets.

17/013 EVENTS

The report submitted as supporting paperwork was taken as read with the Committee Clerk providing further updates, with regards to the St Peter & St Paul Annual Fair on Saturday 1st July 2017 unfortunately the food supplier of the fair have had to pull out due to unforeseen circumstances and that the office were trying hard to find a replacement at very short notice. Cllrs. Bicknell and Jones provided the Committee Clerk with a couple of leads to follow.

CF

In connection with the BMX/Skatebowl Event for 2017, it was agreed by all members present to not hold an event this year but to hold one in 2018 with arrangements being made after the St Peter & St Paul Fair 2017.

Cllr. Evans suggested the need to set up a Sub-Committee/Working Party to arrange the events for 2018 which was agreed by all.

16/072 MATTERS REQUIRING CONSIDERATION AT FUTURE MEETINGS OF:

- 1) This Committee – Oral History, Noticeboards
- 2) Full Council – None
- 3) Resilience Sub-committee – None
- 4) Community Facilities Sub-committee – Dog Bins, Downs Way Maintenance, Railway discussion with Southern Rail/Network Rail with regards to improving car park access at Angmering Station.

CF

CF

16/073 DATE OF NEXT MEETING

The date of the next meeting on Wednesday 30 August 2017 was noted by all members

The meeting concluded at 21:13

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Chairman

Date.....