

**MINUTES OF THE HIGHWAYS COMMITTEE HELD IN THE PARISH OFFICE, ANGMERING
ON 15TH FEBRUARY 2010.**

Present: Councillor Jon Allcock
Councillor Paul Bicknell (Chairman)
Councillor Jenny Bos
Councillor Paul Hankinson
Councillor Phil Leverick
Councillor Nigel Nunn
Councillor Steven Mountain
Councillor Pat Turner
Councillor Sylvia Verrinder

In attendance: Sue Wicks – Senior Assistant Parish Clerk

Mr & Mrs Limbrick)
Mr Graham Rivers) Members of the Public

09/93 APOLOGIES FOR ABSENCE

There were no apologies for absence.

09/94 DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

There were no declarations of interest. Councillor Nunn asked if the heading for this item could make it clear if it was personal or prejudicial interests.

09/95 CONFIRMATION OF THE MINUTES

The minutes of the Highways meeting held on 13th January 2010 were approved and duly signed by the Chairman.

09/96 MATTERS ARISING

Councillor Bicknell raised the issue of the School Bus which he will cover under matters of urgency.

The meeting adjourned for public questions at 7:40pm

09/97 PUBLIC QUESTIONS

Three members of the Public were present, Mr and Mrs Limbrick and Mr Rivers. They wished to discuss the improvements to Honey Lane. Their concern was that the work the Council were currently doing did not cover the worst part of Honey Lane. There had been a recent meeting of the Honey Lane residents and Councillors Bicknell and Bos. Minutes of that meeting will be attached and a copy sent to Mr Rivers. Councillor Bicknell explained that the Parish Council only had sufficient money to complete the footpath at the Bramley Green end, it was hoped to get West Sussex County Council on board for the future and help in improving the footpath element at the other part of the lane in due course. Mr Rivers said that as the Lane was a public right of way more and more people were accessing it to drop their children off for school more damage was

being done. The residents were happy to contribute to any improvements but wanted to work closely with the Parish Council. They were currently putting together a specification for approval. It was agreed by Councillor Bicknell that he would continue to work with the residents and help in any way possible to point them in the direction of grants.

The meeting reconvened at 7:50pm

09/98 HONEY LANE

Most of the issues were covered under Public Questions but Councillor Bicknell added that the meeting had gone well with the residents of Honey Lane and he was happy to be part of the ongoing group to see the project forward. Councillor Mountain said he had concerns that West Sussex County Council would not get involved in road improvements in a private road.

09/99 TRAFFIC ISSUES

a) Priority List WSCC Highways

The Committee noted the report but asked that the descriptions be expanded to explain why certain actions were being requested. Updates were needed from WSCC on the projected completion of the new Downs Way and Greenwood Drive traffic restrictions.

b) 'Smiley Face' Speed Indicator Device

The Senior Assistant Clerk reported that she had been in contact with Alison Tate (senior engineer – speed management WSCC). The request to install two vehicle activated signs has been passed to the VAS committee for review in April/May. Councillor Bicknell asked if a letter could be sent to Tracey Webb (Highways Manager – WSCC) asking for her support in this initiative.

c) Traffic Calming

Various suggestions were made by the Committee members including a 20mph zone for the entire Village. The Committee agreed that more thought needed to be given to the overall strategy but asked if the office could contact Portsmouth and Oxford Councils as they already have an extended 20mph zone and ask for their feedback.

d) Gritting

Councillor Bicknell reported that in the past West Sussex County Council had removed grit bins as they considered them dangerous. Regarding legal implications about clearing snow or ice from paths outside premises or houses, the Committee is awaiting advice from the Joint Downlands Committee. The general view of the Committee is that the level of snow we had this year is a rare occurrence and we should continue to liaise with WSCC.

e) BMW garage

Two complaints have been received from residents about early morning deliveries. Councillor Bicknell tabled letters that are to be sent to BMW UK and replies to the residents.

f) HIGHWAYS COMMITTEE FORWARD PLANS

The Committee agreed that the forward plans were incorporated within the WSCC priority list.

09/100 LIGHTING MAYFLOWER PARK

The Committee noted the email from Paul Barden of WSCC stating that to do a plan of the proposed lighting would cost £350. Councillor Bicknell said he had

had a site meeting with Colas last week and they were going to send a quote to the office. If a lighting plan was then required Colas thought it could cost £200. The Committee agreed that this was probably a plan that would have to be put on hold until other S106 money was available.

09/101 DOG BINS

The Senior Assistant Clerk reported that this issue was still on hold as Arun District Council's policy still had to go to Cabinet.

09/102 POST BOX

The Senior Assistant Clerk report that she had written to Rustington sorting office and Brighton head office of the Royal Mail for their help in locating a period post box, so far no responses have been received.

09/103 SIGNAGE FOR THE COMMUNITY CENTRE

The Committee had already agreed to two new signs directing traffic from Roundstone lane to the Community Centre but after discussion felt it was also necessary to have a sign from the A259. Councillor Leverick will have a look at the area and report back to the office with his proposals. The Committee also requested that the Leisure Committee look at amending the maps to include the Community Centre.

09/104 BUDGETS 2009/2010 AND 2010/2011

The Committee noted the current budget. Councillor Nunn reminded the Committee that project/business plans needed to be in place for the 2010/2011 budget and would be discussed at the Policy and Finance meeting on 1st March 2010.

09/105 PUBLIC SEATING

Councillor Turner had received 3 brochures for park seating for Fletchers Field which were reviewed by the Committee. It was then narrowed down to 3 seats and the office was asked to get some more information and report back to the Committee. The intention is to get them installed by the Payback scheme, it may also be possible to re-site the existing seats to St Nicholas Gardens.

09/106 MATTERS REQUIRING FULL COUNCIL DECISIONS

None.

09/107 MATTERS REQUIRING DISCUSSION AT POLICY AND FINANCE

None.

09/108 TO CONSIDER ANY MATTERS OF URGENCY SO CERTIFIED BY THE CHAIRMAN

Councillor Bicknell referred to minute ref: 09/90 b) which related to school buses travelling through the Village to and from the School. Councillor Mountain declared a personal interest as he is a Governor at the School. Councillor Bicknell tabled a draft letter to be sent to West Sussex County Council suggesting that the bus pull-in on the A259 next to the School and near the footbridge be used to drop the Children off and that school buses should not go through the Village. The draft letter will be forwarded to the office for sending.

09/109 **NEW AGENDA ITEMS FOR THE NEXT MEETING**
None.

09/110 **DATE OF NEXT MEETING**
The next meeting is on Thursday 25th March 2010.

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Committee Chairman

Date.....