

**MINUTES OF A MEETING OF THE ENVIRONMENT
COMMITTEE WHICH WAS HELD IN THE PARISH COUNCIL
OFFICE, THE SQUARE, ANGMERING ON WEDNESDAY
24 FEBRUARY 2010 AT 7:30 PM**

PRESENT: Councillor Pat Turner Chair
Councillor Nigel Nunn
Councillor Jennifer Bos
Councillor Chris Verrinder

IN ATTENDANCE: Marilyn Burt Assistant Parish Clerk

09/62 APOLOGIES FOR ABSENCE

Councillors Sylvia Verrinder & Jon Allcock (training), Councillor Paul Bicknell (work commitment).

09/63 DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST IN ITEMS ON THE AGENDA

None.

09/64 APPROVAL OF THE MINUTES

The minutes of the Environment Committee held on 20 January 2010 were approved as a correct record.

09/65 MATTERS ARISING FROM THE MINUTES NOT OTHERWISE ON THE AGENDA

09/52 (b) Grassing: ISS Waterers have been instructed as agreed. Date for commencement to be advised.

09/52 (c) Environmental Wardens: Councillor Turner has submitted an item for the Newsletter.

09/53 (1) Library Signage. Compliance confirms no contravention has taken place. The Planning Committee has written to Area Librarian and West Sussex County Council who are arranging a site meeting to discuss relocation.

09/66 BRAMLEY GREEN DEVELOPMENT

a. Update on maintenance control by Councillor Turner – No issues with the contractor other than failure to clear glass as requested through visiting the wrong play area on separate occasions. The Assistant Parish Clerk reported that there is a new team in place and was unfamiliar with the area, although location maps have previously been supplied.

ACTION: Assistant Parish Clerk to follow up with contractor.

b. Alcohol Restriction Area – The Assistant Parish Clerk confirmed a letter had been sent to Sussex Police and their acknowledgement confirms an Inspector will now be discussing the issue with Arun District Council. The Assistant

- Parish Clerk distributed a map showing the existing Alcohol Restriction Area which covers the coastal plain from Littlehampton to Ferring.
- c. Ownership/responsibility for Mayflower Park SUD Maintenance. The APC has confirmed that Southern Water do not adopt SUD's. A letter has been sent to Arun District Council requesting information on maintenance, and a reply is awaited from their Engineer's Section. The Assistant Parish Clerk confirmed that the S.106 included a sum for maintaining this drainage area.
ACTION: The Assistant Parish Clerk to investigate the following:
(1) SUD: What is its purpose and what maintenance does it require.
(2) Interceptors: Whose responsibility to maintain; is pollution an issue; when will West Sussex County Council take over responsibility from Developer's Consortium.
 - d. Community Centre Play area – The Assistant Parish Clerk confirmed a letter had been sent to Arun District Council Legal Section from the Clerk
ACTION: Clerk to be requested to provide update on reply.
 - e. Ownership of Pockets of land – The Assistant Parish Clerk confirmed a letter had now been sent to the Solicitor's Managing Partner requesting an immediate update on the Bramley Green land. Members also discussed the ownership of various other small pieces of land.
ACTION: Assistant Parish Clerk to discuss land ownership/registration with Clerk.
 - f. Naming of Play Areas – Deferred - awaiting responses following the article in the recent newsletter asking Parishioners for their suggestions/ideas.

09/67 VILLAGE MAINTENANCE

- (1) To discuss any queries or updates.
None
- (2) To discuss the renewal of the contract for the provision of hanging baskets and floral displays for the year 2010/11.
DECISION: Members agreed to renew this contract for an additional year. Proposed by Councillor Turner. Seconded by Councillor Nunn. Assistant Parish Clerk to refer to Policy and Finance for ratification.
- (2a) Councillor Nunn raised the possibility of entry into the In Bloom competition and Members were keen to take this forward.
ACTION: Assistant Parish Clerk to check deadlines and entry requirements for discussion at next meeting.
- (3) Management of Fletcher's Field – Councillor Turner gave background to the management issues to new members. The Assistant Parish Clerk confirmed that the insurance claims relating to vehicle damage by the bollard had been settled and no further claims had been received. Also, no other insurance claims relating to this area were on file. Further, it had not been possible to ascertain whether the problem had been rectified or could reoccur. Members agreed that a letter should now be sent to the Trustees to enquire if they are in a position to put their proposals to the Parish and finally agree the management of Fletcher's Field.
ACTION: Assistant Parish Clerk to draft letter on terms agreed to Mr. R. Hance, Churchwarden.

09/68 WATER LANE IMPROVEMENTS

Discussed under Item 09/70.

09/69 DOWNSWAY POCKET PARK

The Assistant Parish Clerk reported that the matter with now with Arun Legal Department to confirm the existence of a formal agreement/licence.

ACTION: Assistant Parish Clerk to continue to monitor

09/70 COMMUNITY PAYBACK SCHEME

Water Lane: Assistant Parish Clerk advised Members that a meeting will be taking place with Community Payback next week to discuss this project in detail.

Mayflower Park: Awaiting Specification from Councillor Bicknell on parking area, Leisure Committee approval of quotation for fencing around skate bowl (specification for concrete surround to then be discussed) and decision on BMX track.

Village centre projects, including benches: Awaiting Leisure Committee consideration of types of benches and outcome of visit by Community Payback Team to discuss projects in detail.

Additional Project: Removal of wooden fencing at southern end of Parsons Close Play park to facilitate litter picking and its donation to ASRA car park area, subject to cost assessment.

09/71 BUDGET 2009/2010

Noted.

09/72 MATTERS OF URGENCY AS PREVIOUSLY CERTIFIED BY THE CHAIR

None.

09/73 MATTERS REQUIRING FULL COUNCIL DECISIONS

None.

09/74 ITEMS FOR FUTURE AGENDA AND MATTERS TO BE REFERRED TO THE POLICY AND FINANCE COMMITTEE

Item 09/67(2) – Extension of Ferring Nurseries Contract

09/75 DATE OF NEXT MEETING

The next meeting will be Wednesday 24 March 2010 at the Parish Council Office and not the 25th as stated in the Agenda.

The meeting ended at 9 p.m.

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Committee Chairman

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Date